

PGA LEVEL 1 COACH LICENSE PROCESS

In order to gain your Level 1 Coaching license you need to:

- 1. Attend a PGA Level 1 Training weekend.**
- 2. Complete a PVG application (replaced Disclosure scheme)**
- 3. Attend a Safe Guarding and Protecting Children Workshop**

Attend a PGA Level 1 Training Weekend

Complete a Level 1 Application form, selecting a first and second choice course (**if appropriate**) from the 20012 Schedule of Level 1 training courses. The training weekend costs £170. Your club / East Lothian Council will fund this in return for a commitment to around 20 hours of voluntary coaching. Return your completed application form to either your club or: Kate Green, Sports Development, Meadowmill Sports Centre, EH33 1LZ

The PGA will then send you a home study pack to read through prior to your training weekend. There are worksheets within the home study however they are just for your own learning and do not have to be completed should you choose not to. There will be a very basic 10 question multiple-choice paper on the home study at your training weekend, which is very simple and focuses on safe coaching practices.

Complete a PVG application

Your club should have a lead signatory to sign off your PVG form on behalf of the SGU. If your club does not have a lead signatory or you are not a member of a club please contact me to set up time to meet so that I can sign this off for you. You will need 3 pieces of ID including 1 photographic (passport/driving license) and 1 with your full address (utility bill/statement) and a note of your NI Number. When your PVG is completed you will receive a certificate and a letter from the SGU. You will need to provide the PGA with a copy of this letter so as to gain your license. PVG's need to be renewed every 3 years.

Safe Guarding and Protecting Children Workshop

This workshop answers any questions you may have regarding child protection prior to working with children. You don't need to have attended this prior to your Level 1 Training weekend however you will not complete your coaching license until you have attended this workshop. Following your weekend training course the PGA will ask you to send them a copy of your certificate of attendance at this course which is required before your license will be issued.

What happens once you complete your license?

The fun begins! Licensed coaches can deliver 40 hours of clubgolf Stage 1 coaching covering the 3 basic shots and on course. This is normally spread over 2 seasons. Coaches will receive a **CD Rom Coaching manual** outlining each session i.e. warm ups, skills, games. Coaches deliver in pairs to groups of 10 children max. The sessions in the manual are one hour long however they can be combined to be delivered over an hour and half or two hours etc.